

Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420

MEETING 2020

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 5/26//2020

Time: 8:00AM

EMERGENCY MEETING

Present: Commissioners: Kay E Reiter, President; Russ Zimmerman, V-President; Scott Miller

Present: Jaime Wolfe-HR Specialist

Others Present via teleconference call: Ron Hiser, Kelly Askins, Tom Fullen, Eagle 99 Radio – joined the 7:30 am Dept Head Meeting.
 Note: Two (2) different times during session a caller joined and did not state their name for the record - the callers were asked to state their name, they did not they were removed from the call.

(*action items)

AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (8:00am)		Kay E Reiter, President		
*Review & Approval of Commissioner Meeting Minutes, incoming Mail Review & External Meeting Notices	The 5/21/2020 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.	Kay E Reiter Russ Zimmerman Scott Miller		*Motion: Move to Approve minutes Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 3
Review of External board / Meetings Attended by Commissioners	Commissioners were scheduled to meet withal the county department heads at 7:30 AM prior to today's session - however due to low attendance, they are rescheduling the meeting for Tuesday, June 2, 2020 at 7:30 AM.			
* Then /Now Documents	None			
* Personnel	None			
* Travel Requests	None			
Facility Management	Ron Hiser – Facility Management. Ron met by teleconference for his regular meeting with the Commissioners. See Attachment A for a list of the various projects that will begin this week and the upcoming weeks.	Ron Hiser - Director		

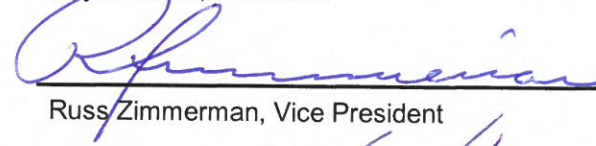
	<p>There was a discussion in regards to the cleaning company and their procedures connected with COVID-19.</p> <p>A kick off project meeting is scheduled for this Thursday for the JJC controls project as well as a pre-bid meeting this Wednesday AM for the Better Buildings projects: new building code department and the Facility Management re-location.</p> <p>On June 8th the Commissioner's Office Building's front door replacement is scheduled, it should be a 1-day project. This is another Better Building Project.</p> <p>Ron also shared that there is a new security wall and door being put in on the second floor of Woodville County Court building, that cost is being covered by Woodville Court.</p>			
Dog Kennel	<p><u>Kelly Askins – Dog Kennel.</u> Kelly met by teleconference for her regular meeting with the Commissioners see Attachment B for department statistics and current projects.</p> <p>Her dept. is working on several training webinars with staff hosted by the ASPCA.</p> <p>Kelly discussed that she would like to move forward with microchipping kennel dogs before they are adopted out. It was discussed that this needs to wait until possibly 2021.</p> <p>Kelly shared that due to COVID-19 instead of conducting door-to-door dog tag checks they will be doing phone calls to see why the tags have not been renewed and to remind owners that they still need to purchase their dog's tags.</p>	Kelly Askins – Dog Warden		
Auditor	<p><u>Jerri Miller – Auditor.</u> Auditor Miller emailed her monthly financial reports for the Commissioners and County Administrator to review. She was going to join the meeting if the Commissioners had any questions regarding the reports via conference call. The documents were reviewed by the Commissioners and revenue is tracking as expected with no unexpected information.</p>			
* Resolutions (10:00am)	None			
Public Open Session	<p>Citizens Attendees – none</p> <p>Media Attendees – none</p> <p>Elected Officials – none</p>			

* Adjournment (9:22 am)	With business completed for the day the meeting was adjourned.			* Motion: Move to adjourn Moved by: Russ Zimmerman 2nd: Scott Miller Yes - 3
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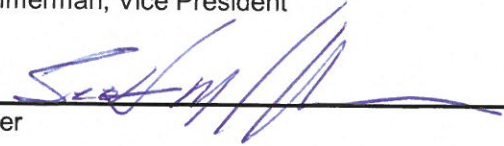
Signature of:



Kay E Reiter, President



Russ Zimmerman, Vice President



Scott Miller

Board of County Commissioners, Sandusky County Ohio

Attest:



Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners, Sandusky County, Ohio, do hereby certify that the foregoing is a true and correct copy from the official record of said Board of County Commissioners as recorded in its Journal.

Clerk, Board of County Commissioners, Sandusky County, Ohio

Sandusky County Commissioners Agenda



Topics of Discussion for the meeting Dated May 26th 2020 * Denotes action needed

1. We are working with our commercial cleaner to set-up new schedules (as departments are starting to return to county buildings), and have negotiated a new contract, the existing contract expires on May 31st 2020.
2. We have finished installing the plastic barriers/shields in the departments that have direct contact with the public.
3. We have ordered an Electrostatic disinfectant spraying equipment. (Costs redeemable).
4. The service center punch list for the HVAC controls project has been completed and has been reviewed by architects/ engineers. To complete this project we will need delivery of all the close-out documents and as-built drawings.
5. The JDC controls proposal has been reviewed by Poggemeyer and JDRM. We have been working with the JDC administration and Poggemeyer's group to get this project started. We have the kickOff meeting scheduled for Thursday.
6. We have been working with the Poggemeyer group on finishing up plan specifications on the new building department and F.M. projects. The pre-bid meeting will be on May 27th, site visits May 28th and 29th and the bid opening on June 9th
7. The new Veteran's Park arch has been installed and they are finishing up with the stone columns.
8. KDH has finished the Veteran's Park concrete sidewalk repair work, and moved the signs to their new locations.
9. We are in the process of scheduling the installation of the commissioner's front door, and handicap door openers with Commercial Glazing, (Front Dorr install tentative June 8th).
10. We are working with GLCAP on the CDBG funded Sandusky Co. Board of DD Senior Center kitchen renovation project.
11. We have scheduled the installation of a new security wall and door on the second floor of the Woodville Court.
12. Additional ice breakers to protect the new ADA ramp area have been installed.
13. The commissioners building roof gutters were repaired last week. This should alleviate the water issues near the side entrance door.
14. We are working with the BOE on installing a security wall at their front counter location. Contractors to visit the job site this week.
15. Northcoast security is installing electric strikes on some doors at the BOE in prep. for their access control up-grades.

County Commissioner's Meeting
Dog Warden's Office
 May 26th, 2020

<u>2020 Dog License Sales</u>	<u>Previous Year</u>	<u>Current Year</u>
1 Year Dog License	10,679	10136
1 Year Dog License Late	637	241
1 Year Partial License	63	1
3 Year Dog License	111	91
3 Year Dog License Late	13	15
3 Year Partial License	6	1
Dangerous Dog License	14	15
Duplicate License	6	12
Kennel License	22	23
Kennel License Extra	31	13
Permanent Dog License	17	12
Service Dog License (Free)	13	11
Transfer In	6	2

Kennel Census

April 2020

Impounded- 32
 Redemptions- 17
 Adoptions-14
 Euthanized- 1
 Transferred- 0

May 2020

Impounded-19
 Redemptions- 13
 Adoptions- 15
 Euthanized- 5
 Transferred- 1

Requested graphs and charts are attached.

Scheduled/Completed Trainings

Multiple webinars through the ASPCA are scheduled for all kennel staff.

To Discuss

Microchips- only kennel dogs?

Rabies Discussion with Dr. Zimmerman (rescheduled tentatively for April)

Events

T shirt contest- still working on this

Spring Dog Days at the Beach -Canceled due to COVID19

Parkview's 2020 Dog Show 9/10/2020

Humane Related

Humane Related Welfare Checks- Unfounded 4
Education Needed 0
Charges Filed 0
In Court 1

Questions?